**FOGWA Meeting**

**Friday 10th November 2017**

**Meeting Room 8.40-10.30am**

Minutes: SK

**Present:** Katie F, Sarah R, Sophie K, Mel S, Lisa W, Elizabeth F, Marija B, Natalie C, Fleur M, Kirstine G. **Staff**: Mr Calvey

**Apologies:** Silke H, Julia H, Sarah F, Pippa H, Elena K, Rachael C, Aaron G

No amendments to previous minutes, 22nd September 2017.

**Next Meeting:** Bazaar Planning - Friday 24th November, all welcome!

**AGM:** Thursday 18th January, 2018 at 3pm.

KF has requested assistance with the following:

AGM poster (Nat C).

Agenda collating (Marija).

FOGWA editorial/news updates for insertion into ‘The Week’. (Sophie K).

**Thanks:**

Katie thanked Silke and Beth for accepting the role of FOGWA website admin team.

Beth agreed to compile a user manual for explanations on technical details/information for other FOGWA members, or future members.

**The GW Ball 2018**

Sarah R gave an update.

Booked: Band, Marquee and Caterers.

‘Underwater’ theme research progressing.

Main area for investigation will be sponsorship for photo booth and other prizes

e.g. Silent Auction.

‘Icing on Cake” additional items such as an ice sculpture, vodka luge etc. will require sponsorship/money/donation!

SR to compile a list of requirements.

SR/KG/KF meeting with caterers, ‘Food Glorious Food’, to discuss menu/options on Monday 13th November.

**Fireworks Party**

EF accepted delivery of bottled beers and Harvey’s on Friday 10th, 4pm.

EF bought crepes, toppings etc.

KG bought and bagged tuck.

KG bought mulled wine.

SR arranging x6 floats for Saturday (tuck, glow-sticks, crepes, hotdogs, soft drinks and beers).

All helpers will arrive for setup from 2.30 onwards.

FOGWA has requested it doesn’t pour with rain this year!

**EYFS Christmas Shopping – Wednesday 29th November,**

**Meeting Room 10.30am**

Meeting Room booked from 12.00 on Tuesday 28th to allow time to decorate.

NC, MS, LW, FM and SK (3.00pm) will organize decoration of room.

SK to ensure Karin Green and Hannah Laflin have written to parents for consent etc.

Wednesday morning – NC, FM, LW, SK, MS and EF to coordinate event.

NC to check for coloured stickers for ‘female’, ‘male’ gift.

Mrs Calvey to confirm if she would like to be involved with the event.

**Wreath Making – Wednesday 6th December, 6.30-9.30pm**

MB has the purchase of wire frames, moss, wire in hand.

KG to gather eucalyptus from family garden.

MB to confirm if she requires other team members to forage for foliage on Tues/Wed.

KF has confirmed with kitchen staff that we will be able to use the dining room.

KF to inform those attending the evening to bring their own secateurs.

FOGWA team to purchase a ticket for evening if they would like to make their own wreath. No ticket will be required if making a wreath for the bazaar.

LW to supply Christmas themed music.

MB to purchase mince pies and bubbly.

**Christmas Bazaar – Friday 8th Deember, 2-5.30pm**

This year promises to be the biggest and the most fun ever!

The bazaar will be in three different locations: Sports Hall, PA Centre and Chapel.

Current thinking is that the Sports Hall will be for the external traders, Chapel for food/music and the PA Centre for the noisy/fun games.

Plans and proposed siting to be clarified at the Bazaar Meeting on 24th November.

A total of 30 trestle tables are required for the event.

Importantly the external stall holders will need their tables in situ earlier in the day.

As the bulk of the tables required are usually in use in the dining room until 2pm Mr Calvey is investigating if there is scope to provide a “packed lunch” for the school to free up the tables. This will avoid the need to hire tables (at vast expense).

Mr Bridges has up to 15 spare tables.

MB has confirmed that Rob Long (parent) to provide 6 tables.

**Quiz or Comedy Night – Saturday 10th March, 7-11pm**

Nathan Wooding has enquired whether he could return as Quizmaster again!

KF to liaise.

KF approached by a Comedy promoter who books Comedy Nights at schools etc.

Quiz night to remain for 2018 and Comedy Night details to be kept for future optional fundraising event.

**AOB**

Future fundraising:

GW Tuck Shop Logo design. Competition for children. Winner to have their design used for tuck shop stickers, advertising etc

Mr Calvey showed the FOGWA team the current proposed plans for updating the school libraries. Once official announcements are made, FOGWA will assist in creating interest by publicising specific fundraising events for sponsorship of the smaller ‘icing on cake’ items in the libraries.

e.g. The Reading Quest 2018.

**FIREWORKS update**:

Thank you to everyone for setting up yesterday and their support during the event.

It was a very successful evening; selling out of all food and alcohol by 6pm, just in time for the firework display! The rain also held off!