Present: Ruth Barton-Anderson, Debbie Baty, Lisa Butler-King, Katie Flamman, Chantal Lardner, Tracey Williamson

**1. Apologies**: Natalie Collin, Kelly Eastman, Julia Haegerty, Silke Hein, Elena Knight

**2. Minutes of last meeting**

* Half Marathon and Fogwa Ball – done and dusted!

**3. Fogwa Ball Debrief**

Overall very positive feedback! Many, many great comments.

Some issues on the night – generator noise mainly; missing wine (later found)
Food not as good as previous years (although previous years’ food excellent)
One auction winner has reneged on their commitment to pay for their lot

Lessons learned:

* Generator - placement
* Stick to ‘basic’ menu to ensure quality, i.e. not themed or unusual requests
* Cut down on labour-intensive tasks (or secure more volunteers and time)
* Have more manpower to service the auction and take card payments on the night
* Be more organised re: fridges / storage / ensuring wine out on tables as ordered

**ACTION**:

* Ruth to chase outstanding invoices

**4. FOGWA Summer Party**

* Weather will dictate outdoor v indoor event
* Maintenance team to set up
* Sub-committee to ensure all tasks completed (each member has their own task list)

**ACTION: ALL AVAILABLE FOGWA MEMBERS**

* Provide any support you can to
	+ Encourage sign-ups to man stalls
	+ Blow up balloons (Katie to provide)
	+ Be around during Thursday and Friday to help out wherever needed

**5. Sports Day Pimms Tent – Saturday 25th June**

**ACTION: ALL FOGWA MEMBERS**

* **Let Ruth know your availability to prepare and man the tent**

**5. Challenge Course**

* Debbie, Ruth and Katie presented the four options
* Consensus was to go with ‘Infinity’ (preferred choice of the children themselves)
* School will pay VAT, provide the labour (maintenance team) to dismantle existing equipment and fund the ‘flooring’ to replace the bark chippings
* Old equipment to be removed first week of the Summer holidays

**ACTION:**

* Debbie to speak with Infinity this week to confirm our choice, negotiate (hopefully) a 5% discount to secure everything we want for our £30,000 budget, and to book the installation.
* Debbie to find out what the ‘wobbly log’ is and If necessary, this could be removed from the plan to save £500.

**6. AOB**

* It was already 10pm so no time for AOB!
1. **Date of next meeting**:
* This was probably the last FOGWA meeting of this academic year!